



MEMORANDUM OF AGREEMENT

made and entered into by and between

Kamdebo Care Lodge

and

NAME: _____

ID NO: _____

(“the Resident”)

and

NAME: _____

ID NO: _____

(“the Responsible Person”)

1. KAMDEBO CARE LODGE (KAMDEBO) MISSION STATEMENT

- 1.1 Kamdebo recognises and supports each person's individuality and believes this is fundamental to the Kamdebo philosophy.
- 1.2 Nothing is more important than creating a place that has the look and feel of home as people with dementia find it hard to make sense of the world and their surroundings.
- 1.3 At Kamdebo our care model is based on the following values:
- Creating a homelike feel;
 - Encouraging independence;
 - Providing specialist non-medical care;
 - Supporting life skills and individuality;
 - Promoting self-esteem;
 - Enabling freedom of choice;
 - Providing family support and interaction;
 - Providing nutritious meals;
 - Ensuring consumption of meals.

2. DEFINITIONS

- 2.1 **KAMDEBO DOMICILIUM:** 745 BERGLAAN, FLORAUNA, 0182
- 2.2 **AGREEMENT PERIOD:** Month to month with 30 day notice period.
- 2.3 **PAYMENT OBLIGATION DATE:** Date of signature, alternatively any later date as notified by Kamdebo
- 2.4 **TERMINATION DATE:** 30 days from notice.
- 2.5 **MONTHLY CONSIDERATION PAYABLE: R_____**
(_____ RAND) PER MONTH
- 2.6 **INCLUDED SERVICES:** See clause 13.5
- 2.7 **ESCALATION RATE:** Inflation based or as negotiated.
- 2.8 **ADMISSION FEE :** An amount equal to 50% of month's rental
- 2.9 **EXCLUDED SERVICES:** The services made available from time to time as may be indicated at extra charge (See 13.7)

2.10 **RESIDENT :** _____

(See schedule 1 for full detail)

2.11 **RESPONSIBLE PERSON(S):** _____

(See schedule 2 for full detail)

3. NATURE OF AGREEMENT

- 3.1 The nature and purpose of the Agreement is twofold i.e. the lease of a room or living space in a room together with the right to make use of communal property on the one hand and the rendering of care services relating to the day to day assistance with daily tasks and life skills (“assisted living”) on the other hand.
- 3.2 KAMDEBO hereby makes available accommodation in a room (single or shared with others) to the Resident.
- 3.3 The Responsible Person, by virtue of his/her signature hereto undertakes to be jointly and individually liable with the Resident for the payment of the monthly and incidental charges. The schedules and all annexures shall be deemed to be a part of this Agreement as if specifically incorporated in it.

4. COMMENCEMENT DATE, DURATION AND TERMINATION

- 4.1 This Agreement shall commence on the signature date and shall endure until notice is given or in the event the resident should pass away.
- 4.2 Notice may be given by either party only on the last day of each month with 30 (Thirty) days clear written notice given to the other party that the Agreement will be cancelled and the rendering of the services will be terminated 30 (Thirty) days after receipt of the notice.
- 4.3 Notice may only be given on the last day of any month regardless of the date of commencement of this Agreement in order to disrupt other residents to a minimum extent. No refunds will be made for any time periods that the Resident did not stay in the accommodation during the term of the lease. **NO EXCEPTIONS TO THIS RULE SHALL BE ENTERTAINED.**

5. CONSIDERATION PAYABLE

5.1 The Resident/Responsible Person shall pay to KAMDEBO the following:

Admission Fee:

- 5.1.1 The admission fee as set out in paragraph 2.8 on the date of signature of this agreement and which is non-refundable.

Monthly Consideration:

- 5.1.2 The monthly consideration as set out in paragraph 2.5 in respect of the occupancy of the room/portion thereof and the delivery of the included services which is payable on or before the first day of each and every month.

Additional Charges:

- 5.1.3 Any additional amounts due in respect to excluded services referred to in clause 2.9 due for any other items used by the Resident which is not supplied in terms of this Agreement. These charges shall appear, one month in arrears on the invoice.

Payment:

- 5.2 All rental and other payments payable by the Resident/Responsible person in terms of this Agreement shall be made without demand, free of exchange and without any deduction or set off whatsoever into the following banking account:

<p>FNB BUSSINESS ACCOUNT CARE LODGE KAMDEBO ACCOUNT NO: 624 01157 054 BRANCH CODE: 250655 (Pta North) REF: Ptn ON INVOICE</p>
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- 5.3 Any failure by KAMDEBO to render any statement or the late receipt or non-receipt thereof by the Resident shall not in any way detract from the Resident's obligations to effect payment of all amounts due in terms of this Agreement on the due date for payment thereof.
- 5.4 Failure to pay any amounts due in terms of this Agreement shall constitute a material breach of the Agreement and shall invoke the remedies as set out in clause 14 hereunder.
- 5.5 In addition to the remedies set out in clause 14, should any payments be for a second period, (successively or not) KAMDEBO reserves the the right to cancel this agreement with immediate effect and cause for the Resident to be removed.
- 5.6 All overdue accounts will attract interest from the moment the account becomes overdue at a rate of 12 % per month.

6 USE OF THE PREMISES

- 6.1 The Resident will use the leased Premises for residential purposes only and will adhere to the house rules and regulations of KAMDEBO as may be made available from time to time.
- 6.2 Notwithstanding the provisions hereof, the Resident will not be entitled to use or to permit the leased Premises to be used in any way which contravenes any law, by-law, regulation, ordinance or town-planning scheme or for any purpose which is contrary to the conditions of title or servitudes applicable to the Property from time to time or which is contrary to the conditions of any license from time to time relating to or affecting the occupation of the leased Premises or the conducting of any business therein or which results in any nuisance emanating from the leased Premises.
- 6.3 It is recorded that KAMDEBO (or persons authorised by KAMDEBO) may conduct building operations (including ancillary activities) on or in the Property (including buildings and improvements forming part thereof) from time to time. Save to the extent arising from a negligent or malicious act or omission of KAMDEBO or of persons for whom KAMDEBO is vicariously liable, the Resident will have no claim against KAMDEBO for any nuisance, loss of use and enjoyment of the leased Premises or interruption of services arising there from, provided that KAMDEBO will use reasonable endeavours to minimise any such nuisance, loss or interruption.

7 COMMON AREAS, JOINT FACILITIES AND ACCESS TO THE BUILDING

- 7.1 The Resident shall have the right of reasonable use having regard to the rights of other Residents and/or other persons to whom rights of use may have been or may be granted, of the common areas, service roads, loading facilities, sidewalks and yard, toilets and other conveniences and facilities provided by KAMDEBO on the Premises and the Property, as exist from time to time. The Resident undertakes to use only such spaces, toilets, conveniences and facilities as may be allocated from time to time in respect of the specific Resident save where general amenities are allotted for communal use.
- 7.2 KAMDEBO shall have the right from time to time, within reason to make house rules governing the relationship between Residents in regard to all joint facilities and common or open areas and/or the Residents conduct in respect of the property, the security and safety of all other Residents and all persons on the Property from time to time.
- 7.3 KAMDEBO shall not be responsible to the Resident for the non-observance or violation of the terms of any Agreement which may be in force from time to time between KAMDEBO and any other Resident or the non-observance or violation of any rules or regulations by any such Resident, nor shall the Resident have any right to require of KAMDEBO that it enforces any such terms, rules or regulations upon other Residents.
- 7.4 KAMDEBO shall have the right to remove any unauthorised persons (as determined by KAMDEBO) from the common areas or to restrain the use of the common areas by unauthorised persons.

- 7.5 The Responsible person and family of the Resident may at any time visit the Resident and may make use of the common areas, subject to reasonable constraints imposed to ensure good order and to respect the privacy of other Residents or their guests.
- 7.6 The Resident/responsible person/ family of the resident shall not make any alterations structural alterations to the room without the written consent of KAMDEBO.

8 RIGHT TO ADD TO BUILDINGS

KAMDEBO shall be entitled at all times to effect any repairs, alterations, improvements and additions to the buildings of the property and for such purpose to erect building equipment anywhere on the property or in the building (including the Premises) and also such devices as may be required by law or which KAMDEBO may require and deem to be reasonably necessary for the protection of any person against injury arising out of the building operations, in such manner as may be reasonably necessary for the purpose of any of the works aforesaid. KAMDEBO shall further be entitled by itself or through its workmen, contractors or agents, but subject to prior notification to the Resident and with due regard to the Resident's security requirements to all such rights of access to any portion of the Premises as may be reasonably necessary for the purpose aforesaid. In exercising its above rights KAMDEBO shall use its best endeavours to cause as little interference as reasonably possible with the Resident's occupation of the premises. The Resident shall not be entitled to any cancellation, remission of rental, compensation or damage by reason of the exercise by KAMDEBO of its rights under this clause.

9 RIGHT OF ENTRY

- 9.1 Given the nature of the care to be excised with regards to the mental and physical condition of the residents KAMDEBO shall be entitled to enter the Premises at all reasonable times for the purpose of inspecting the Premises and administering the care to the Resident. The Resident shall not have any claim for cancellation, remission of rental, compensation or damages in connection with the exercise by KAMDEBO of any of its aforesaid rights.
- 9.2 In addition to the above, KAMDEBO may gain access to the closets of the Residents in order to inspect the nature and condition of the contents of the closets such as clothing, food, perishables and the like.

10 FIRE HAZARDS

The Resident shall not at any time bring or allow to be brought onto or kept in the Premises any matter or thing or activity whereby a fire cause any insurance policy of the property to become void or voidable or whereby the premium for any such insurance may be increased.

11 NO ASSIGNMENT

The Resident shall not cede, assign or pledge any of its rights hereunder, nor delegate any of its obligations, nor sublet the premises or any portion thereof, without KAMDEBO prior written consent.

12 RESIDENT'S GENERAL OBLIGATIONS

In addition to obeying the house rules, the Resident and or the Responsible Person (where applicable) shall:

- 12.1 Attend to his/ her personal hygiene in as far as the physical / mental capability of the Resident will allow and always be appropriately dressed and keep a neat appearance.
- 12.2 Indemnify and hereby indemnifies KAMDEBO and holds it harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury or damage to property arising from or out of any occurrence in, upon or at the premises or property or the occupancy or use by the Resident of the premises or property or any part thereof, or occasioned wholly or in part by any act or omission of the Resident and any of the Care Givers, Staff and or owners of KAMDEBO.
- 12.3 Shall not interfere with the electrical installation in the premises or any air-conditioning installation or equipment belonging to KAMDEBO.
- 12.4 As the user of electrical installations in the Premises, be responsible for ensuring compliance with the Electrical Installation Regulation 1992 promulgated in terms of section 35 of the Machinery and Occupational Safety Act, Act No. 6 of 1983, (which Act was from 1 January 1994 replaced by the Occupational Health and Safety Act No. 85 of 1993, the said Regulations, however, remaining in force under the new Act).
- 12.5 Will not be allowed to use any electrical installation which the management and staff of the KAMDEBO may deem unsafe, taking the physical /mental capability of the Resident into consideration.
- 12.6 Not attach to the walls or ceilings or place on the floor of the premises any fittings, apparatus or equipment which will or might in KAMDEBO discretion constitute a risk to the Resident or any other co residents.
- 12.7 Not do or permit anything to be done that may damage the floors, walls or ceilings or any other portion of the premises and/or the property.
- 12.8 Prevent any blockage of any sewer or water pipes or drains in or used in connection with the premises and shall at its cost remove any blockage or obstruction in any sewer or water pipes or drains serving the premises exclusively, and where necessary repair the sewer, pipe or drain concerned.
- 12.9 Not use any tape recorders, televisions, record players, radios, loudspeakers or other similar devices in a manner so as to inconvenience other Residents.

- 12.10 Not do or permit to be done in or upon the premises or the property anything which, in the opinion of KAMDEBO, may be a nuisance or which may in any way interfere with the other Residents, unless consent was granted by KAMDEBO.
- 12.11 Not install, erect or place any machine, apparatus or other object outside the premises.
- 12.12 If the Resident commits a breach of any of the above provisions, KAMDEBO shall be entitled without notice to cancel the Agreement.

13 KAMDEBO OBLIGATIONS

- 13.1 It is recorded that the KAMDEBO is a place of residence for residents suffering from Dementia and Alzheimer's disease whereby they are assisted in the execution of their daily tasks and living amenities. This is not a medical care or frail care facility.

The object of the care administered is the following:

- Creating a homelike feel;
- Encouraging independence;
- Providing specialist non-medical care;
- Supporting life skills and individuality;
- Promoting self-esteem;
- Enabling freedom of choice;
- Providing family support and interaction;
- Providing nutritious meals and ensuring the consumption thereof;
- Assisting with personal hygiene;
- Assisting movement and exercise;
- Assisting with mental stimulation;
- Administering chronic medicine;
- Identifying when external medical care is necessary.

- 13.1.1 KAMDEBO is not a medical facility and can consequently not deal with any sick residents, other than minor ailments. Once a Resident is in need of medical attention, it will be incumbent upon the Responsible Person to attend to the referral and transportation of the Resident to a specialist medical facility and may only return the Resident to KAMDEBO once the Resident has fully convalesced and could be resubmitted to KAMDEBO without any medical care or monitoring or as per the written instruction of the Resident's Doctor.
- 13.2 The Responsible Person undertakes to attend to the procurement of medical attention/ commitment of Resident to a hospital/ clinic on the same day when KAMDEBO notifies the Responsible Person.
- 13.3 Any medication after such illness will be administered by KAMDEBO but must be supplied by the Resident/Responsible Person. It will also be the responsibility of the Responsible Person to ensure follow up medical monitoring and medication.

13.4 During the entire term of the validity of this Agreement KAMDEBO shall:

13.4.1 Exercise reasonable care in the day to day duties of the care to be administered by the KAMDEBO and;

13.4.2 Employ sufficient and aptly qualified staff to administer the required care as agreed to in this Agreement.

13.5 The services that are included in the monthly consideration are:

- Assist in daily life skills and care, such as personal hygiene, dressing, assistance with use of ablution facilities;
- Providing family support and interaction;
- Providing nutritious meals and ensuring the consumption thereof;
- Assisting movement and exercise;
- Assisting with mental stimulation;
- Administering chronic medicine(cost of medicine for resident);
- Identifying when external medical care is necessary and administering non-specialist general day to day medicine (cost of this medicine to be charged to the Resident);
- Cleaning of rooms and communal areas;
- Laundry;
- Supply of books, entertainment etc in the discretion of management.

13.6 **CONSUMABLE ITEMS NOT INCLUDED IN MONTHLY CONSIDERATION**

KAMDEBO will supply inter alia the following on request or if deemed necessary, at the cost of the Resident/ Responsible Person, or arrangements will be made from time to time regarding these items:

- Nappies, where necessary or essential;
- Toiletries;
- Non specialist medicine;
- Plasters;
- Bandages;
- Towels;
- Nutrients;

13.7 **SERVICES AVAILABLE AT ADDITIONAL CHARGES**

- Wound care;
- Manicure/ pedicure;
- Hairdressing;
- Postal;
- Internet;
- Music Therapy;
- Art / other therapy and classes.

14 BREACH BY RESIDENT/RESPONSIBLE PERSON (where any one or all being applicable)

Should the Resident/Responsible Person –

- 14.1 fail to pay any rental or other amount due by the Resident in terms of this Agreement on due date; or
- 14.2 fail to adhere to any of the terms and conditions of this Agreement;
- 14.3 undergo any material adverse change (financial or otherwise) which gives KAMDEBO grounds to believe that the Resident may not or will be unable to perform or observe its obligations under this Agreement; or
- 14.4 repeatedly breach any of the terms of this Agreement in such manner as to justify KAMDEBO to believe that the Residents conduct is inconsistent with and an intention and ability to carry out the terms of this Agreement; or
- 14.5 commit any breach of any provision of this Agreement other than referred to above and fail to remedy that breach within 7 (SEVEN) days after KAMDEBO has given the Resident / Responsible Person written notice calling upon it to do so;

then and in any of such events, KAMDEBO shall have the right, but shall not be obliged either:

to forthwith cancel this Agreement on written notice and retake possession of the Premises without prejudice to any of its other rights under this Agreement or at law including the right to claim damages. In so doing, KAMDEBO shall be entitled to remove from the premises any goods situated therein, in which event the Resident shall have no claim whatsoever either for damages or otherwise against KAMDEBO. Any goods so removed from the premises shall be stored at the cost and risk of the Resident;

or

to claim the fulfilment of all the terms and conditions of this Agreement.

15 LEGAL COSTS AND OUTSTANDING PAYMENTS

- 15.1 Should KAMDEBO institute action against the Resident pursuant to a breach by the Resident / Responsible Person of this Agreement, then, without prejudice to any other rights which KAMDEBO may have, KAMDEBO shall be entitled to recover all legal costs incurred by it, including attorney and own client charges, tracing fees and such collect commission as KAMDEBO is obliged to pay to it's attorneys, from the Resident.
- 15.2 If the Resident/Responsible person fails to pay rental or any other charges on due date KAMDEBO shall charge the Resident/Responsible person and the Resident/Responsible person shall pay on demand interest on overdue amounts as set out in clause 5.6.

16 JURISDICTION OF MAGISTRATE'S COURTS

- 16.1.1 At the option of KAMDEBO any action or application arising out of the Agreement, or any cancellation thereof, may be brought in the Magistrate's Court having jurisdiction in respect of the Resident, notwithstanding that the amount in issue may exceed the jurisdiction of such Court.
- 16.1.2 Notwithstanding clause 16.1, KAMDEBO may (notwithstanding that the amount in issue may fall within the jurisdiction of the Magistrates Court) elect to institute proceedings in any division of the High Court having jurisdiction and, in the event of KAMDEBO electing to institute proceedings in any division of the High Court having jurisdiction, then the cost shall be determined on the scale applicable to the High Court.

17 NOTICES

- 17.1 All notices which are given by KAMDEBO to the Resident/ Responsible Person may be given to it at the address set out in the relevant schedules hereto, at which address the Resident chooses *domicilium citandi et executandi* for all purposes hereunder.
- 17.2 All notices which are given by the Resident/responsible person to KAMDEBO shall only be sufficient if such notice is given at the address set out in par 2.1, at which address KAMDEBO chooses *domicilium citandi et executandi* for all purposes hereunder, or at such address of which KAMDEBO may advise the Resident by written notice from time to time.
- 17.3 All notices sent by either party to the other shall be delivered by hand or telefaxed or emailed or sent by prepaid registered post.(email and fax transmission)
- 17.4 All notices delivered, transmitted or sent as aforesaid to the respective addresses provided for in this clause shall be deemed to have been received by the addressee on the date of delivery or transmission or on the third business day after posting as the case may be.

18 WHOLE AGREEMENT

This Agreement and all the annexures hereto constitutes the whole agreement between the parties and no warranties or representations whether express or implied not stated herein shall be binding on the parties. Neither agreement at variance with the terms and conditions of this Agreement nor any consensual cancellation hereof shall be binding on the parties unless reduced to a written agreement signed by or on behalf of the parties. No relaxation or indulgence which KAMDEBO may show to the Resident shall in any way prejudice its rights hereunder, and in particular no acceptance by KAMDEBO of rental after due date (whether on one or more occasions) shall preclude or stop it from exercising any rights enjoyed by it hereunder by reason of any subsequent payment not being made strictly on due date. Unless otherwise stated by KAMDEBO in writing, the receipt by KAMDEBO or its agent/s of any rental or other payment shall in no way whatsoever or operate as a waiver, rescission or abandonment of any cancellation effected or acquired prior to such receipt.

19 LIMITATION OF LIABILITY

- 19.1 The Resident/ Responsible Person will not have any claim of any nature against KAMDEBO for any loss or damage to property or injury or death which it/they may directly or indirectly suffer (whether or not such loss, damage, injury or death is caused through the negligence of KAMDEBO or KAMDEBO agents or employees) or for any cancellation or remission of rent nor shall the Resident be entitled to withhold or defer payment of rent or any other amount due in terms of this Agreement by reason of any cause/s whatsoever, including, but not limited to:
- 19.1.1 any latent or patent defect in the land, premises or the building or surrounds including the common areas;
 - 19.1.2 a fire in the premises or the building including the common areas;
 - 19.1.3 a theft from the premises;
 - 19.1.4 the premises or the building, including the common areas or any part thereof, being in a defective condition or state of disrepair or any particular repair not being effected by KAMDEBO timeously or at all;
 - 19.1.5 *vis major* or *causus fortuitus* or any other cause either wholly or partly beyond KAMDEBO's control;
 - 19.1.6 any act or omission by any other Resident of the building;
 - 19.1.7 a change of the name of the building or its facade or its appearance or any other feature thereof;
 - 19.1.8 an occurrence arising out of the use of the services in the premises or the building, including the common areas;
 - 19.1.9 any failure or interruption for whatsoever reason in the amenities and/or services provided by KAMDEBO and/or any statutory authority to the premises or the building including the common areas;
 - 19.1.10 any accident, loss, injury or damage sustained in the building or the common areas;
 - 19.1.11 consequential loss however caused; or
 - 19.1.12 riots, civil commotion, insurrection, expulsion or action taken by KAMDEBO or the authorities to mitigate or to prevent same.
 - 19.1.13 of any security service to the building or property, shall be construed in any way whatsoever as an acceptance by KAMDEBO of any responsibility whatsoever towards the Resident or any other person.

20 DEATH/ ILLNESS OF THE RESIDENT

- 20.1 Should the Resident die during the validity/period of this Agreement or should the Resident become ill to the extent that the Resident may no longer continue to reside in KAMDEBO, KAMDEBO shall be entitled:

- 20.1.1 to terminate this Agreement with immediate effect;
- 20.1.2 request the Resident to vacate the property on or before the end of the month in which the occurrence in par 20.1 took place.
- 20.2 Should the Resident fail to vacate the premises, then KAMDEBO may pack the belongings of the Resident in boxes and may cause for this to be stored at a rate of R550.00 (FIVE HUNDRED AND FIFTY FIVE RAND) or part thereof per month.
- 20.3 Under any of the above circumstances, KAMDEBO will not refund any consideration payable for the remainder of the period in which the Resident is no longer in occupation.
- 20.4 Under circumstances where the Responsible Person requested to relocate the Resident to a medical facility/any other place to treat or to recover from illness on a temporary basis, the consideration will remain to be payable until such time as the Resident/ Responsible Person gives notice that the arrangement will be of permanent nature, where after the conditions in clause 4 will become applicable.

21 UNENFORCEABLE PROVISION

If any provision or clause of this Agreement (or any Annexure hereto) is found to be unenforceable, then KAMDEBO shall be entitled to elect (which election may be made at any time) that such provision shall be severed from the remaining provisions of this Agreement which shall not be affected and which shall remain of full force and effect.

22 INSURANCE

- 22.1 Notwithstanding anything to the contrary herein contained, the Resident will not do anything in or in respect of the leased premises (including the keeping of anything in the leased premises) which places KAMDEBO in breach of any policy taken out by KAMDEBO in respect of the property (or any part thereof), which invalidates such insurance policy or which renders any such insurance policy void or voidable. Without prejudice to the rights or remedies of KAMDEBO, if the premiums payable by KAMDEBO in respect of any such insurance policy is increased as a result of a breach by the Resident of the provisions of this Agreement, then the Resident will pay to KAMDEBO the amount of such increases to KAMDEBO on demand from time to time (save to the extent that such recovery would be a duplication of any other cost recovered by KAMDEBO from the Resident). KAMDEBO will provide the Resident with sight of the policies concerned on request.
- 22.2 KAMDEBO is not liable for any damage to or loss of property or death or injury of persons which the Resident or any other person may suffer from causes arising from or in connection with the leased premises. Accordingly:
- 22.2.1 the Resident/Responsible Person waive any claims which they may have against KAMDEBO in respect of any such damage, loss, death or injury;
- 22.2.2 the Resident/Responsible Person indemnify KAMDEBO against any claims which may be made against KAMDEBO director, employee, servant, invitee, visitor, representative, agent, contractor or sub-contractor in respect of any such damage, loss, death or injury occasioned in the exercise of the daily care obligation.

SIGNED on the DATE/S at the PLACE/S and in the presence of the WITNESSES indicated below, the parties warranting that they are the contracting parties and the signatories, if not personally the contracting parties, warranting that they are duly authorised, to represent the contracting parties in entering into and signing this Agreement.

RESIDENT

KAMDEBO

SIGNATURE/S who warrants that
he/she is duly authorised to do so

SIGNATURE who warrants that
he/she is duly authorised to do so

DATE: _____

DATE: _____

PLACE: _____

PLACE: _____

WITNESS: _____

WITNESS: _____

RESPONSIBLE PERSON

SIGNATURE/S who warrants that
he/she is duly authorised to do so

DATE: _____

PLACE: _____

WITNESS: _____

SCHEDULE 1

RESIDENT'S DETAILS

NAME: _____

ID: _____

EMAIL: _____

SPOUSE NAME: _____

SPOUSE WORK DETAIL: _____

EMAIL: _____

CELL PHONE: _____

WORK DETAIL: _____

WORK TEL: _____

FAX: _____

CAR REG: _____

NEXT OF KIN: _____

TEL OF NEXT OF KIN _____

ADDRESS OF NEXT OF KIN: _____

SCHEDULE 2

RESPONSIBLE PERSON'S DETAILS (IF NOT THE SAME AS ABOVE)

NAME: _____

ID: _____

ADDRESS _____

(ALSO BEING THE DOMCILIUM ADDRESS)

EMAIL: _____

CELL PHONE: _____

WORK DETAIL: _____

WORK TEL: _____

FAX: _____

CAR REG: _____

SPOUSE NAME: _____

SPOUSE WORK DETAIL: _____

EMAIL: _____

CELL PHONE: _____

WORK DETAIL: _____

WORK TEL: _____

FAX: _____

CAR REG: _____

NEXT OF KIN : _____

TEL OF NEXT OF KIN _____

ADDRESS OF NEXT OF KIN: _____